

# PENCOMBE GROUP PARISH COUNCIL

Councillors' are duly summoned to attend the Annual Meeting of the Parish Council

Tuesday 23<sup>rd</sup> May 2017

Pencombe & Little Cowarne Village Hall, 7.30pm

## AGENDA

- 14/17 Welcome
- 15/07 Presentation re Neighbourhood Development Plan by Stephanie Kitto, Neighbourhood Planning Officer at Herefordshire Council
- 16/17 Election of Chairman
- 17/17 Election of Vice Chairman
- 18/17 Apologies for absence
- 19/17 Declarations of interest & applications for dispensation
- 20/17 Election of other officers:
  - i. Responsible Financial Officer
  - ii. Planning Committee
  - iii. Footpath & Tree Officers
  - iv. Emergency Co-ordinator
- 21/17 Minutes of the previous meeting
- 22/17 Matters arising & action points
- 23/17 District Councillor's report
- 24/17 Financial report
  - i. Clerk to present end of year accounts for approval
  - ii. Council to approve Annual Governance Statement of Audit
  - iii. Confirmation of bank balances
  - iv. Confirmation of re-appointment of Internal Auditor
- 25/17 Parish Clerk's report
- 26/17 Planning applications/decisions
- 27/17 Lengthsman scheme
- 28/17 Neighbourhood Development Plan (NDP)
- 29/17 Any other business
- 30/17 Date of next meeting