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Councillors' are duly summoned to attend the next meeting of the Parish Council

Tuesday 26th September 2017

Pencombe & Little Cowarne Parish Hall, 8.00pm

- 72/17 To receive and consider apologies for absence
- 73/17 To receive Declarations of Interest and written requests for Dispensation
- Please indicate if there are any interests which should be declared. A declaration of interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.
- 74/17 Open session:
- 74.1 To receive a verbal update from the Ward Councillor
- 74.2 To receive queries or concerns by local residents on parish matters:
- Overgrown yew tree in village square
  - Overgrown hedge near to Cotswold Cottage
- 75/17 To adopt the minutes of the previous meeting – 22nd August 2017
- 76/17 To receive an update on the action points of the previous meeting:
- 59.2/17a: Dog fouling – KH
  - 59.2/17b: Letter of thanks to Lewis Contractors – KH
  - 61/17a: Parallel Lines feedback – KH
  - 61/17b: VAT reclaim – KH
  - 61/17c: Public Spaces Protection Order: Dog Control - KH
  - 65.1/17a: Cemetery document review – KH
  - 65.2/17a: Cemetery fence quotes – KH
  - 66.2/17a: Affordable housing presentation – TF
  - 68.2/17a: Cemetery hedge - KH
- 77/17 Finance:
- 77.1 HSBC bank balances & spend against budget
- 77.2 To note income received/due:
- Interest = £0.31
  - Herefordshire Council (Precept) = £5500.00
- 77.3 To consider payments due:
- Public Works Loan repayment = £1311.01
  - SLCC membership = £38.00/£55.00
  - KH mileage expenses = £30.60
  - Renewal of laptop internet security = £15.75
- 78/17 To receive an update on the website progress and to agree additional content

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- 79/17 To consider Pencombe bus stop maintenance requirements
- 80/17 To receive an update on the Parish Clerks Code of Conduct workshop and consider attendance at the Parish Councillors Seminar
- 81/17 To consider invitation to a Conservative Councillors coffee morning
- 82/17 To consider dates of future meetings to complete Parish Hall booking form
- 83/17 To review update regarding change of Insurance provider
- 84/17 To consider request for support from Age UK
- 85/17 To consider request for more St George's flags for the Parish Hall
- 86/17 To consider proposal to schedule a 'Neighbourhood Watch' meeting with the local Community Support Officer
- 87/17 To consider request for Footpath Officer high visibility jackets
- 88/17 To consider invitation to *Tackling Loneliness* event
- 89/17 Pencombe Cemetery:
- 89.1 To review cemetery fees and documentation
- 89.2 To agree necessary actions
- 90/17 Planning applications/decisions:
- 90.1 To comment on planning applications to be determined by Herefordshire Council
- [P172749/XA2](#); Mr & Mrs Paul & Michelle Strandell; The Old Rectory, Pencombe; Approval of details reserved by condition; target determination date 28/09/2017; *N.B Comments not accepted.*
  - [P173322/PA7](#); Mr Paul Thomas; Hennerwood, Pencombe; Application for prior notification of two proposed tracks; target determination date 01/10/2017; *N.B Comments not accepted.*
  - [P173369/F](#); Mr Graham Thomas; Land at Sparrington Farm, Pencombe; Proposed erection of a farm worker's dwelling; consultation end date 11/10/2017; target determination date 01/11/2017
- 90.2 To note planning permissions by Herefordshire Council
- Approved (24/08/2017) – [P172842/AM](#); Mr & Mrs William Cave\_Browne-Cave; Hollybush Cottage, Pencombe; Non-material amendment to permission 162976 – amendment to glazing/oak framing arrangement to gable end extension
  - Approved (12/09/2017) - [P171311/FH](#); Mr Owen Thomas; Hennerwood, Pencombe; Proposed single storey rear extension and internal alterations; full householder
  - Approved with conditions (12/09/2017) – [P171312/L](#); Mr Owen Thomas; Hennerwood, Pencombe; Proposed single storey rear extension and internal alterations; listed building consent
- 90.3 To note planning refusals by Herefordshire Council
- None
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- 91/17 Lengthsman Scheme:
- 91.1 To consider work to be undertaken
  - 91.2 To consider payment of invoices
    - None
- 92/17 To review the September 2017 Information Sheet
- 93/17 Matters raised for discussion at next meeting:
- Legal documentation review
  - Parish Clerk salary review
- 94/17 Date of next meeting – 24th October 2017, 7.30pm