

Councillors' are duly summoned to attend the next meeting of the Parish Council

Tuesday 24th October 2017

Pencombe & Little Cowarne Parish Hall, 7.30pm

- 95/17 To receive and consider apologies for absence
- 96/17 To receive Declarations of Interest and written requests for Dispensation
- *Please indicate if there are any interests which should be declared. A declaration of interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.*
- 97/17 Open session:
- 97.1 To receive a presentation from Tina Wood, Housing Development Officer at Herefordshire Council on community housing
- 97.2 To receive a verbal update from the Ward Councillor
- 97.3 To receive queries or concerns by local residents on parish matters
- 98/17 To adopt the minutes of the previous meeting – 26th September 2017
- 99/17 To receive an update on the action points of the previous meeting:
- 74.1/17h: Report C1117 pot holes to Jonathan Lester – KH
 - 74.2/17a: Yew tree in square – TB
 - 74.2/17b: Cotswold House hedge – KH
 - 74.2/17c: Parking on common ground regulations - KH
 - 76/17a: Dog fouling – KH
 - 76/17d: VAT reclaim – KH
 - 76/17g: Cemetery fence – TB
 - 77.1/17c: Transfer of funds – KH
 - 77.1/17d: Mandate change request – AL
 - 78.17b: NDP steering group invite – KH
 - 79/17a: Bus stop maintenance – KH
 - 80/17b: Legal documentation review – KH
 - 80/17c: Code of conduct – KH
 - 82/17a: Parish Hall booking form – KH
 - 85/17a: Flags – KH
 - 86/17a: Neighbourhood Watch interventions – KH
 - 89.1/17: Cemetery documentation – KH
 - 91.1/17a: Lengthsman ivy removal, hedge trimming and gully clearing – TB
- 100/17 Finance:
- 100.1 HSBC bank balances & spend against budget
- 100.2 To note income received/due:
- None

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- 100.3 To consider payments due:
- St George's flags x 2 = £88.74
 - Parallel Lines = £336.00
 - Steve Allard & Son = £714.00
- 100.4 To note the External Auditors conclusion of audit
- 100.5 To sign the mandate change request form
- 100.6 To consider the Budget Precept report 2018/19
- 101/17 To consider the proposal for Parish Hall improvements
- 102/17 To receive an update on the website progress
- 103/17 To receive an update on the Parish Councillors Seminar on 28th September
- 104/17 To consider the amendments to the Council's legal documentation
- 105/17 To consider the Parish Clerk salary review
- 106/17 To review the updated cemetery fees
- 107/17 To agree arrangements for the provision of a poppy wreath for the Pencombe Remembrance Service on Friday 10th November and to receive an update on the renewal of the war memorial
- 108/17 To consider the request for a reader at the Pencombe Carol Service on Sunday 17th December 2017
- 109/17 Planning applications/decisions:
- 109.1 To comment on planning applications to be determined by Herefordshire Council
- None
- 109.2 To note planning permissions by Herefordshire Council
- Prior Approval Not Required (12/10/2017) [P173721/PA7](#); Mr Paul Thomas; Hennerwood, Pencombe; Application for prior notification of two proposed tracks
- 109.3 To note planning refusals by Herefordshire Council
- Refused (11/10/2017) [P173633/U](#); Mr Neal Thorpe; Hundred Bank, Little Cowarne; Proposed Certificate of Lawfulness for an extension to the existing kitchen to the South of the property, facing the garden
- 110/17 Neighbourhood Development Plan & Affordable Housing:
- 110.1 To consider actions following 97.1/17
- 111/17 Lengthsman Scheme:
- 111.1 To consider work to be undertaken
- 111.2 To consider payment of invoices
- None
- 112/17 To review the October 2017 Information Sheet
- 113/17 Matters raised for discussion at next meeting:
- 114/17 Date of next meeting – 28th November 2017, 7.30pm
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