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Councillors' are duly summoned to attend the next meeting of the Parish Council

Tuesday 28<sup>th</sup> November 2017

Pencombe & Little Cowarne Parish Hall, 7.30pm

- 115/17 To receive and consider apologies for absence
- 116/17 To receive Declarations of Interest and written requests for Dispensation
- *Please indicate if there are any interests which should be declared. A declaration of interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.*
- 117/17 Open session:
- 117.1 To receive a verbal update from the Ward Councillor
- 117.2 To receive queries or concerns by local residents on parish matters
- 118/17 To adopt the minutes of the previous meeting – 24<sup>th</sup> October 2017
- 119/17 To receive matters arising not on the agenda (for report only)
- 120//17 To receive an update on the action points of the previous meeting:
- 97.1/17d: Liaison with Marches Community Land Trust – TW
  - 97.3/17a: C1117 & A465 junction – KH
  - 99/17d: Parking on common ground regulations - KH
  - 99/17e: Dog fouling – KH
  - 99/17f: VAT reclaim – KH
  - 99/17g: Cemetery fence – TB
  - 99/17p: Neighbourhood Watch interventions – KH
  - 99/17q: High visibility waistcoats – KH
  - 99/17r: Cemetery documentation - KH
  - 99/17s: Reserved plots – KH
  - 99/17t: Lengthsman ivy removal, hedge trimming and gully clearing – TB
  - 100.4/17a: Notice of conclusion audit – KH
  - 100.5/17a: Bank mandate change request form – KH
  - 100.6/17c: Precept request – KH
  - 104/17c: Legal documentation – KH
- 121/17 Finance:
- 121.1/17 HSBC bank balances & spend against budget
- 121.2/17 To note income received/due:
- N C Peglar Ltd = £100.00
  - M C Hope & Son = £57.40
- 121.3/17 To consider payments due:
- Grant Thornton UK LLP = £120.00
  - K R Hodges = £416.67

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- 122/17 To consider the grass cutting tender for 2018
- 123/17 To complete the updated declarations of interest form
- 124/17 To receive an update on the website progress
- 125/17 To review the updated cemetery documentation
- 126/17 To consider actions in relation to the community housing funding
- 127/17 To consider the request for a Parish Councillor to stand as a Pencombe School Governor
- 128/17 Planning applications/decisions:
- 128.1/17 To comment on planning applications to be determined by Herefordshire Council
- [P173745/F](#); Mr Richard Gaunt; Meadowbank, Pencombe; Proposed garage; target determination date 13/12/2017
  - [P173942/FH](#); Mr & Mrs Paul & Michelle Standell; The Old Rectory, Pencombe; Proposed loft conversion and internal/external alterations; target determination date 12/12/2017
- 128.2/17 To note planning permissions by Herefordshire Council
- None
- 128.3/17 To note planning refusals by Herefordshire Council
- None
- 129/17 Lengthsman Scheme:
- 129.1/17 To consider work to be undertaken
- 129.2/17 To consider payment of invoices
- None
- 130/17 To review the November 2017 Information Sheet
- 131/17 Matters raised for discussion at next meeting:
- 132/17 Date of next meeting – 23<sup>rd</sup> January 2018, 7.30pm