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Councillors' are duly summoned to attend the next meeting of the Parish Council

Tuesday 27<sup>th</sup> February 2018

Pencombe & Little Cowarne Parish Hall, 7.30pm

- 17/18 To receive and consider apologies for absence
- 18/18 To receive Declarations of Interest and written requests for Dispensation
- *Please indicate if there are any interests which should be declared. A declaration of interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.*
- 19/18 Open session:
- 19.1/18 To receive a verbal update from the Ward Councillor
- 19.2/18 To receive queries or concerns by local residents on parish matters
- 20/18 To adopt the minutes of the previous meeting – 23<sup>rd</sup> January 2018
- 21/18 To receive matters arising not on the agenda (for report only)
- 22/18 To receive an update on the action points of the previous meeting:
- 03.12/18a: Overgrown hedge at New House Farm (KH)
  - 06/18a: River Lodon footpath bridge (KH)
  - 06/18c: Parking on common ground (KH)
  - 06/18d: Dog fouling (TB)
  - 06/18e: Cemetery fence (TB)
  - 06/18f: High visibility waistcoats (KH)
  - 06/18g: Cemetery reserved plots (KH)
  - 06/18m: Declarations of interest form (KH)
  - 06/18n: Cemetery documentation (KH)
  - 06/18p: Community housing (KH)
  - 10/18c: Response to Parish Hall correspondence (KH)
  - 13.1/18b: Lengthsman Scheme 2018/19 (KH)
  - 13.2/18a: Lengthsman Scheme work (TB)
  - 13.3/18c: Lengthsman Scheme expenditure (KH)
- 23/18 Finance:
- 23.1/18 HSBC bank balances & spend against budget
- 23.2/18 To note income received/due:
- None
- 23.3/18 To consider payments due:
- PWLB = £1311.04 (due 02/03/2018)
  - Carol Jinks (Amazon) = £29.97

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- 24/18 To receive an update following the Balfour Beatty response to the winter concerns letter
- 25/18 To receive an update on the Cotswold House overgrown hedge action
- 26/18 To consider the grass cutting 2018 contract tenders
- 27/18 To consider Pencombe & Little Cowarne Parish Hall maintenance
- 28/18 To review fixed asset maintenance
- 29/18 To consider the impact of agricultural machinery travelling through the villages during peak seasons
- 30/18 To agree date for Locality Steward parish tour
- 31/18 Planning applications/decisions:
- 31.1/18 To comment on planning applications to be determined by Herefordshire Council
- [P180218/F](#); Mr Brent Thomas; New House Farm, Pencombe; Proposed variation of condition 1 of planning permission [170045](#) to omit floor plans drawing reference 1912-4; consultation end date 23/02/2018; target determination date 15/03/2018
  - [P174672/L](#); Mr Owen Thomas; R D Chesters Ltd, Hennerwood, Pencombe; Proposed removal of cement render, repair to oak framing and installation of lime rendered insulated panels to original walls and internal alterations; consultation end date 01/02/2018 (comments now closed); target determination date 07/02/2018
  - [P173369/F](#); Mr Graham Thomas; Land at Sparrington Farm, Pencombe; Proposed erection of a farm worker's dwelling; consultation end date 11/10/2017 (comments now closed); target determination date 01/11/2017
- 31.2/18 To note planning permissions by Herefordshire Council
- None
- 31.3/18 To note planning refusals by Herefordshire Council
- None
- 32/18 Lengthsman Scheme:
- 32.1/18 To consider annual maintenance plan for 2018/19
- 32.2/18 To consider work to be undertaken
- 32.3/18 To consider payment of invoices and provision of expected expenditure for 2017/18
- 33/18 To review the February 2018 Information Sheet
- 34/18 To agree content for Parish magazine contribution
- 35/18 Matters raised for discussion at next meeting
- 36/18 Date of next meeting – 27<sup>th</sup> March 2018, 8.00pm