

Councillors' are duly summoned to attend the next meeting of the Parish Council

Tuesday 24th April 2018

Pencombe & Little Cowarne Parish Hall, 8.00pm

- 59/18 To receive and consider apologies for absence
- 60/18 To receive Declarations of Interest and written requests for Dispensation
- *Please indicate if there are any interests which should be declared. A declaration of interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.*
- 61/18 Open session:
- 61.1/18 To receive a verbal update from the Ward Councillor
- 61.2/18 To receive queries or concerns by local residents on parish matters
- 62/18 To adopt the minutes of the previous meeting – 27th March 2018
- 63/18 To receive matters arising not on the agenda (for report only)
- 64/18 To receive an update on the action points of the previous meeting:
- 42/18a: Dog fouling (KH)
 - 42/18c: Cemetery reserved plots (KH)
 - 42/18d: Declarations of interest forms (KH)
 - 42/18e: Cemetery documentation (KH)
 - 42/18h: Archived parish hall file (KH)
 - 42/18i: Parish hall working document (KH)
 - 44/18c: Bad weather response donations (KH & CH)
 - 44/18d: Bad weather response letters (KH)
 - 44/18e: Local bad weather contractor (KH)
 - 44/18f: Winter maintenance plan (KH)
 - 46/18b: Fixed asset register and maintenance plan (KH)
 - 46/18d: War memorial grant (KH)
 - 49/18c: Parish clerk recruitment (KH)
 - 51/18b: Heartstart training (KH)
- 65/18 Finance:
- 65.1/18 HSBC bank balances & spend against budget
- 65.2/18 To note income received/due:
- Herefordshire Council = £6000.00
- 65.3/18 To consider payments due:
- Herefordshire Council = £50.89
 - KR Hodges = £13.92
- 65.4/18 To consider draft accounts for 2017/18 and action for external audit
- 66/18 To consider action for Parish Clerk recruitment
- 67/18 To receive an update on the Locality Steward parish tour

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- 68/18 To receive an update on GDPR regulations
- 69/18 To receive an update on Pencombe & Little Cowarne Parish Hall management and maintenance and agree attendance at next Committee of Management meeting
- 70/18 To receive an update on the Neighbourhood Development Plan
- 71/18 Planning applications/decisions:
- 71.1/18 To comment on new planning applications to be determined by Herefordshire Council
- [P181128/XA2 – PP-Approval of details reserved by condition](#); Mr & Mrs Larmour; Rams Corner, Little Cowarne; Application for approval of details reserved by condition 3 attached to planning permission 163407; target determination date 29/05/2018 (comments not being accepted)
 - [P181007/FH – Full Householder](#); Mr & Mrs K & A Day; 2 Swedish Houses, Pencombe; Single storey extension to front, side and rear; consultation end date 25/04/2018; target determination date 03/05/2018
- 71.2/18 To note planning permissions by Herefordshire Council
- Approved - [P180218/F Planning Permission](#); Mr Brent Thomas; New House Farm, Pencombe; Proposed variation of condition 1 of planning permission [170045](#) to omit floor plans drawing reference 1912-4
- 71.3/18 To note planning refusals by Herefordshire Council
- None
- 72/18 Lengthsman Scheme:
- 71.1/18 To consider work to be undertaken
- 71.2/18 To consider payment of invoices
- 73/18 To review the April 2018 Information Sheet
- 74/18 To agree content for Parish magazine contribution
- 75/18 Matters raised for discussion at next meeting
- 76/18 Date of next meeting – 22nd May 2018, 8.00pm