
PENCOMBE GROUP PARISH COUNCIL
Minutes of the Ordinary Meeting of Pencombe Group Council held on
Tuesday 26th February 2019
Pencombe & Little Cowarne Parish Hall, 7.30pm

Councillors Present:

Cllr Tony Brazier (Chairman)
Cllr John Barrett
Cllr Tony French
Cllr Phil Hope
Cllr Chris Hayes

In Attendance: Cllr Bruce Baker (Ward Councillor) and Jennifer Eva (Parish Clerk)

Members of the Public: 3

202/19 Apologies for absence

RESOLVED: apologies of absence were received from Cllr Hope.

203/19 Declarations of interest and written requests for dispensation

RESOLVED: no declarations of interest and written requests for dispensation were received.

204/19 Draft minutes of the Ordinary Meeting of the Parish Council held on 22nd January 2019

RESOLVED: the draft minutes were agreed and signed by the Chairman as a true record.

205/19 Action tracker update

RESOLVED: the action tracker was updated.

206/19 Open session:

206.1/19 Verbal update from the Ward Councillor:

- Herefordshire Council 19/20 budget has been agreed.
- A task and finish group has been looking into council policies on pothole repairs with BBLP – the final report is imminent.
- Winter Salt: Cllr Baker to seek clarity from BBLP on the following: how much salt is provided to a parish, what supplies do the BBLP contractors use (from the Parish or a separate supply), and where it is spread (distance around the parish).
- Update on planning applications located near the railway station in Hereford.
- Fastershire update – slowly being rolled out to north Herefordshire.

206.2/19 To receive queries or concerns by local residents on parish matters.
Bridleway near the Parish Hall – the muddy condition of the footway was reported to the Clerk following recent excavation work carried out by Complete Utilities. The Clerk contacted Complete Utilities, no response was received, however, the condition of the footway improved.

- 206.3/19 To receive a verbal update on the parish hall.
Kitchen refurbishment – currently reviewing the design and equipment required for the kitchen. A funding application was submitted to the National Lottery Community Fund ‘Awards for All’ – decision expected by the end-May, with work expected to commence later in 2019. Other funding options are being explored.

Provision of car parking spaces for patrons of the hall – a discussion took place and it was agreed to defer this matter to a future meeting when further information is available.

Cllr Bruce Baker left the meeting.

207/19 Finance – to receive an update.

207.1/19 HSBC bank balances

Members were informed that the Bank Balances as at 22/02/2019 were as follows:-

- Community Account: £1,876.92
- Business Money Manager Account: £18,948.73

207.2/19 To note income received/due.
Nothing to report.

207.3/19 To consider and authorise payments due;

No.	Name	Amount £	Details
1	Clerks Salary		Feb 19
2	Clerk	£21.37	Stationary (ring binders, plastic wallets, stamps etc)

RESOLVED: that the payments above are approved.

207.4/19 Grass cutting tenders for the 2019/20.

Members considered four quotations for the 19/20 grass cutting contract.

Cllr Hayes proposed AC Garden Services, based on the quality of work carried out in 17/18, and this was duly seconded by Cllr Barrett.

RESOLVED: to award the contract to AC Garden Services @ £310 per cut x 8 cuts per year.

208/19 Cemetery Update

208.1/19 EROBs

Two EROBs have been purchased for plots 90 and 78.

RESOLVED: that this information be noted.

- 209/19 Defibrillators** – Little Cowarne & Sparrington defibrillators
The Clerk contacted Janet from the Three Horse Shoes Inn to thank her for her offer to help fundraise for the purchase of a defibrillator in Little Cowarne.
RESOLVED: the Clerk will ascertain if the Council's original offer for the purchase of a defibrillator from Stryker UK is still valid.
- 210/19 Planning applications**
Members consider the following application: 190103 - The White House, Pencombe, HR7 4SH, proposed replacement of West elevation first floor window and replacement of South elevation garage window.
RESOLVED: that there was no objection to this application.
- 211/19 Assets of Community Value** – to consider registering both public houses as ACV.
Cllrs Brazier and French have approached the tenants of both public houses about this.
RESOLVED: for this matter to be deferred to a future meeting - enabling the tenants to consider the idea and for the Council to ascertain if it would be supported by residents.
- 212/19 NDP Update**
The Clerk has been in contact with the former members of the NDP working party about the progress to date.
RESOLVED: that the Clerk seeks further advice from HFRD Council.
- 213/19 Parish Meeting Update – 9th April**
The Clerk will produce posters advertising the event – a copy will be emailed to Councillors and two members of the Parish Hall committee.
- 214/19 Agenda items for discussion at next meeting.**
Future meetings;
- Provision of additional car parking spaces for the Parish Hall.
 - ACV – two public houses.
- 215/19 To note the date of next meeting is 26th March 2019, 7.30pm.**