

PENCOMBE GROUP PARISH COUNCIL

MEETING PAPERS

for

TUESDAY 22nd JUNE 2021

Table of Contents

AGENDA.....	3
Minutes of the Annual Meeting of Pencombe Group Parish Council	5
Report from the Responsible Finance Officer	13
Income & Expenditure.....	15
PENCOMBE GROUP PARISH COUNCIL 2020 ACTION TRACKER	19
PENCOMBE GROUP PC - PLANNING CASES	22

NOTE.

Some changes have been made to the structure of these papers. I have not now included the previous set of approved minutes (the April 2021 minutes) because there is never any change between draft and approved minutes. It seems wasteful to print minutes twice when there are no changes. Draft minutes are now simply headed "Minutes" but with a box at the side saying they are in Draft form. When these draft minutes are approved at the meeting I suggest members simply cross through the box saying they are in draft form.

Of course should any changes be required I will print new amended minutes and distribute these to members (still in draft form) until these are approved at the next meeting.

Councillors are duly summoned to attend the next meeting of the Parish Council.

7.30pm Tuesday 22nd June 2021

Socially distanced

In

Pencombe & Little Cowarne Parish Hall

AGENDA

68/21 To receive and consider apologies for absence

69/21 To receive Declarations of Interest and written requests for Dispensation

70/21 To receive and approve the minutes of the ordinary meeting of 25th May 2021

71/21 To note updates on the action tracker

72/21 Open session:

72.1/21 To receive a verbal update from the Ward Councillor

72.2/21 To receive queries or concerns by local residents on parish matters

73/21 To receive an update on the Parish Hall

74/21 Finance: To receive a report from the Responsible Finance Officer

75/21 Planning applications/decisions:

75.1/21 To comment on planning applications to be determined by Herefordshire Council.

211839 Replacement dwelling at Grendon Court

211915/6 The Cartshed, L Cowarne, Enclose existing utility/woodstore to create home office

75.2/21 To note planning permissions granted by Herefordshire Council

75.3/21 To note planning refusals by Herefordshire Council

210874 Proposed self-build at Crowells Ash

76/21 Lengthsman Scheme/Grass cutting:

76.1/21 To consider work to be undertaken

76.2/21 To consider payment of invoices

77/21 Update on NDP

78/21 To receive an update on the provision of a car park for the Parish Hall

79/21 Matters for discussion at the next meeting

Date of next meeting Tuesday 27th July 2021

PENCOMBE GROUP PARISH COUNCIL
Minutes of the Annual Meeting of Pencombe Group Parish Council
held on

Tuesday 25th May 2021 at 7.10pm in Pencombe & Little Cowarne Parish Hall

Councillors Present;

Cllr. T. Brazier (Chairman)	Cllr. J Barrett
Cllr. C. Hayes (Vice Chair)	Cllr. P. Hope
Cllr. C. Hadley	Cllr. D. Legge

DRAFT: Subject to agreement
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In Attendance: Allan Drew (Parish Clerk)

Members of the Public: 6 residents attended.

FIRST BUSINESS

50/21 To elect the Chairman

The Chairman for 2020-21 was Cllr. Brazier. Cllr. Brazier declared he was prepared to stand again for the position of Chairman and was duly proposed and seconded with all members voting in favour. Cllr. Brazier then signed his declaration of office.

51/21 Election of vice-chairman

Cllr. Legge was proposed and seconded as vice chairman. Cllr. Legge was duly elected to the position of vice-chairman for 2021-22

53/21 Apologies for absence

All Councillors were present. Apologies had been received from Ward Councillor Harrington.

54/21 Declarations of interest and written requests for dispensation

None received

55/21 Draft minutes of the previous meeting on 27th April 2021.

The minutes of the meeting of 27th April were accepted as a true record of the meeting and were duly signed by the Chairman.

56/21 Chairman's announcements

The Chairman welcomed all those present at this, the first face to face meeting held by the Council since February 2020. The Chairman further commented that the Parish Council was in a satisfactory position financially.

57/21 Open Session

8 members of the public were present but none wished to make any comment on the business of the meeting.

ANNUAL BUSINESS – PREVIOUS YEAR

58/21 Annual Reports 2020-21

a. To receive a report from the past Chairman

Cllr. Brazier had nothing further to report additional to his earlier comments

b. To receive a report from the Clerk

The Clerk reported that the Council had made progress during the first lockdown on its ability to hold meetings remotely using video technology. Council had purchased a small tablet for each Councillor at a cost of about £1000 and had provided each Councillor with a Council email address. This project would help to improve data security by avoiding the use of personal devices for Council business. However, the project was not an unqualified success, partly because the experience of using video meetings was much poorer than in-person meetings and partly because connectivity was very poor for Cllrs. Barrett and Hope who had great difficulty attending meetings.

The Clerk also commented on the lower than budgeted spending by the Council because fewer community projects were progressed than expected. Assuming the current year proceeded normally the aim would be correct this situation. As a result of this underspend Council had decided not to raise the precept for this year.

However, as many activities as possible did continue as normal. A grant of £2500 was made to the Parish Hall which, along with the Hall's funding, enabled urgent exterior repair work to be carried out.

The Clerk also noted the excellent work done by the emergency contact volunteers during the first lockdown, where the volunteers had each taken responsibility for a group of residents to ensure any emergency food, medications etc. were delivered.

c. To receive a report from the Parish Hall Trustees.

The Clerk had received a report from the Chairman of the Hall Trustees who was not able to be present at the meeting. The report is-

"The hall year follows the fiscal year so with the first lockdown beginning 23rd March 2020 there have been few users since then. However the trustees put in place all that the Covid regulations required for public halls during the brief periods it has been open and since the school use restarted. The Post Office has continued to function throughout the past year. The trustees have been able to complete a good number of maintenance items helped by a series of Covid Recovery Grants which were negotiated from the central government for village halls across England by ACRE. To date the hall has received about £20,000 which has been a considerable help in view of the fact that income from hirers was less than £850.00 compared to nearly £5000 for the previous year. The fixed costs of just having the hall without using it are between £2500 - £3000 per year. The Government grants will be used to further improve the hall facilities which includes upgrading the bar and replacing the failed fans in the Gents lavatory and Post Office/Bar. The trustees are also exploring the possibility of utilising the super fast GigaClear broadband for a Business Hub facility and installing the appropriate projection and audio equipment to show films. More details of these proposals are in the shortly to be distributed Spring Newsletter and at the Parish Hall AGM, which is to be held on Wednesday 30th June at 7.30pm."

Cllr. Barrett added that one of the Hall's regular users – the Post Office – had been open for much of the lockdown period and is a much needed and appreciated service to residents. Council thanked the postmistress, Celia Barrett, for her commitment to the community during such a difficult time.

d. To receive reports from the Public Rights of Way (PROW) Officers

The Parish PROW Officers are Margaret Simcock (Pencombe) and Rebecca Legge (Little Cowarne). Both officers had provided the Clerk with a report-

Pencombe.

During the last year the footpaths have been used more than ever both by locals and those coming to Pencombe to walk especially during the summer months. This has helped to keep the paths clear and open. There are difficulties in some areas but these are quickly resolved. The bridge has been repaired over the stream just beyond the Cemetery corner which is an excellent piece of work. The bridge between Durstone and Hawkhurst needs repairing to the same standard.

I have not received any reports of blocked paths so assume that all is well. The project to ensure that all paths are walked, leading to them being reinstated where necessary, is gaining support so we may have more walkers wishing to access these.

As to the coming year. I had the idea of joining with RofW officers in adjoining parishes to compile details of walks across the areas which may bring trade to the pubs and be of interest to locals and to visitors alike. At the moment, just an idea to be researched.

Apart from this, to just encourage everyone to walk, keep the paths open and to enjoy the countryside respectfully.

And also from Little Cowarne-

Little Cowarne Public Rights of Way report 2020-2021 This is a brief summary of the condition of the RoW. The map below shows the places where work by council or landowner needs to be carried out so the paths can be enjoyed as they should be



O – overgrown

G - problem gate

R - rider friendly catch needed

Signage isn't too bad but equally I might not have noticed as have used these paths most of my life. Some of the 'Rider friendly catch needed' marks are in Ullingswick and may well have been flagged but sure this can filter through to the right person if not.

Riders & Cyclists using the bridleways find access difficult in places. Another wet winter meant drainage became increasingly bad at the bottom of the field on the bridleway from the Top Road past the cherries. We are going to try to help by putting a drainage pipe down our land (near Birches Cottage) which will drain into the old holloway but the problem starts further up. Dog friendly stiles with lifting sections would mean more people could access the footpaths rather than walking on the road. Having spoken to people when out and about it seems either they or the dog or both of them are getting too old to jump/lift dogs over or there isn't somewhere the dog can squeeze underneath.

Cllr. Hadley reported a footpath problem between Richard Abell and Sally Godsall where the gate is being left open causing cattle to stray. The problem would be checked to enable remedial action to be taken.

59/21

Statement of Accounts and Annual Return for 2020-21

a. To receive a report from the Responsible Financial Officer.

The RFO reported that the surplus for the year was just over £3000. He noted the excellent work done by the emergency contact volunteers in supporting the community during COVID and the progress made with virtual Council meetings. Banking arrangements had also changed during the year with the move away from HSBC to Unity Trust Bank. Unity Trust were much more in tune with the needs of public sector bodies such as Councils where the tiered authorisation of financial spending was always a necessity.

In summary the RFO concluded that during the year the Council had transitioned from a traditional Parish Council to one that is, at least in part, e-enabled.

b. To approve the statement of accounts for year ended 31 March 2021

The RFO reported that the income received was higher than budget by about £2220 due partly to higher than budget receipts from the cemetery and also because the Parish Hall contributed £1200 towards the costs of the exterior repair work. Expenditure was slightly higher than budget by £650 mainly due to the Council paying the full repair bill on the Hall (£3700) but receiving the Hall's contribution of £1200 mentioned above. Council had no questions on the statement which was duly approved.

c. Bank Statements and Reconciliations for 2020-21.

Two bank reconciliations were carried out during the year – one at the end of September 2020 and the second on 31st March 2021. The aim of these reconciliations is to check that the independent records of income and expenditure kept by the RFO reconcile back to the statement of funds held in the bank. For both the September and March reconciliations the difference between the Council records and the bank statements was zero.

d. Internal Audit and checklist.

Mr Ian Pardoe, the Council's external auditor had completed his audit of the Council's financial records and had found nothing to comment upon. His report dated 14th May required no further comment.

e. To approve the Annual Governance Statement for 2020-21

The RFO stated that the period for public scrutiny of the accounting records would be from 1st July -11th August 2021. The RFO explained the purpose behind the Annual Governance Statement and that both he and the Auditor had looked at the questions and decided that the

Council was compliant with all aspects contained within the Governance Statement. Council had no queries on the statement which was duly approved.

f. To approve the Accounting Statements for 31st March 2021

Council approved the Accounting Statements and the Chairman and RFO signed the Statements.

g. Certificate of Exemption 2020-21

Having considered all the above and agreed the various financial statements and reports the Council was satisfied that it could legally exempt itself from external audit for year 2020-21. The Chairman and RFO signed the Certificate of Exemption which would be forwarded to the external Auditors, PKF Littlejohn.

ANNUAL BUSINESS – REVIEW OF CURRENT REGULATIONS & POLICIES

60/21 Review of Council procedures and policies.

The Clerk had reviewed Council policies procedures-
Review of Standing Orders. Last adopted in July 2018, no amendments proposed
Review of Financial Regulations – Last reviewed in November 2020 and no further updates proposed.
Review of other policies – no changes proposed.

ANNUAL BUSINESS – FORTHCOMING YEAR

61/21 Review of fixed assets and insurance.

The only change to the asset register was the change to the Pencombe noticeboard which had been replaced during 2020. The old noticeboard was scrapped and the new board was placed in the asset register at full value of £1452. Currently the value of Council assets is £8280. Cllr. Hayes asked about the condition of a bench in the Churchyard and the Clerk agreed that the benches needed attention to bring them back into use.
Council considered the level of insurance cover against the risks and the Clerk recommended that Council accept the level of cover quoted in the Aviva renewal offer due for 1st June. Council agreed that the insurance cover proposed was satisfactory.

62/21 Dates for future meetings.

The Clerk had proposed dates through to May 2022 for future meetings and these dates followed the normal practice of the fourth Tuesday of every month except December. Council agreed the dates for these future meetings as follows-
Tuesday 22nd June 2021, Tuesday 27th July 2021, Tuesday 24th August 2021, Tuesday 28th September 2021, Tuesday 26th October 2021, Tuesday 23rd November 2021, Tuesday 25th January 2022, Tuesday 22nd February 2022, Tuesday 22nd March 2022, Tuesday 26 April 2022, Tuesday 24th May 2022 all at 7.30pm.
All meetings will be held in Pencombe & Little Cowarne Parish Hall unless otherwise advised.

ORDINARY BUSINESS

63/21 Clerk's Report

The Clerk had nothing to add to the reports received so far during the meeting

64/21 To receive a report from the Ward Councillor

Cllr. Harrington was not present at the meeting

65/21 Planning Applications & Updates

To comment on applications to be determined by Herefordshire Council

211403 Proposed two storey side extension and replacement porch at 17 Springfield, Pencombe.

Council considered the proposal and saw no difficulties with the proposal. The Clerk would submit comments supporting the proposal.

To note: 210212 Council noted that the retention of the mobile classroom had been approved with conditions.

66/21 General Financial Matters

The Clerk reported that the Parish Hall now wished to settle the balance on their loan. The current balance was £187.50 and payment had been received

Payments requiring authorisation

Item	Payment	Comments
Clerk's salary April 21	£300.83	
Clerk's salary May 21	£300.63	
Annual insurance renewal	£210.33	Due 1 st June
Replacement pads for Pencombe defibrillator	Approx. £80	Clerk to determine exact price and place order

Council agreed the above payments and authorised the Clerk to order the replacement pads for the defibrillator.

67/21 Parish Hall car park

It had been clear for some time that without proper car parking facilities the potential to hold large events in the Parish Hall was somewhat limited. If land was available for a car park Council had now received advice on whether planning consent would be required. That advice had confirmed that for anything other than the most basic car parking on agricultural land (up to 28 days/year but with no development of the site) planning consent would indeed be required.

The land involved for a possible car park is currently owned by Cllr. and Mrs Hope and there were some concerns about future liabilities should the land be available. The Chairman stated that the only fair way to progress would be to buy the necessary land if Cllr. and Mrs

Hope were agreeable to sell it. It was agreed that Council would await the outcome of discussion within the Hope family.

The date of the next meeting is 22 June 2021

There being no further business the Chairman closed the meeting at 8.25pm.

Signed..... Chairman of the Parish Council

Dated



Report from the Responsible Finance Officer June 2021

Bank Balances

Bank balances on 17/06/2021 were as follows-

- HSBC Community Account: £932.58
- HSBC Business Money Manager Account: £0
- Unity Trust current account £22122.71

Councillors to note that in due course Unity Trust will close the HSBC current account and transfer the balance to the Unity Trust current account. Currently however, a direct debit is paid to Herefordshire Council (rates for the cemetery) from the HSBC account. Rather than disturb this arrangement part way through it is proposed to leave this running until the DD has expired (September 2021) and then close the HSBC account.

Payments made since last meeting.

No.	Name	Amount £	Details
1	A M Drew	£300.63	Clerk's Salary April 2021
2	A M Drew	£300.83	Clerk's salary May 2021
3	BHIB Insurance	£210.33	Annual insurance premium
5	M J Padden	£150.00	Causey work
6	Herefordshire Council	£51.00	Cemetery rates
7	Information Commissioner	£35.00	Annual GDPR registration fee.
8	A C Garden Services	£310.00	March Grass cutting

Payments received since last meeting.

No.	Name	Amount £	Details
1	M C Hope & Son	£180.00	Field rent for 3 years (until 31/3/22)
2	Emma Bouston	£100.00	Spreading ashes of Molly Thomas

Payments for Authorisation

No.	Name	Amount £	Details
1	A M Drew	£300.63	Clerk's June salary
2	A C Garden Services	£620.00	April & May cuts
3	Mr Ian Pardoe	£50.00	Audit fee
4	Viking Direct	£77.19+VAT	Printing paper and filing folders

Other Finance

The Certificate of Exemption for 2020-21 has been forwarded to the external Auditor.

The VAT reclaim for financial year 2020-21 is £924.93 and will be processed shortly.

Income & Expenditure Budget for 2021-22

Line No.	SUMMARY OF BUDGET & EXPENDITURE	Budget 2019-20	Actual 2019-20	Budget 2020-21	Actual 2020-21	Budget 2021-22	Forecast 2021-22
	Income						
1	· Precept	12,500.00	12,500.00	13,750.00	13,750.00	13,875.00	
2	· Bank interest	5.00	35.02	5.00	7.22	0.00	
3	· Cemetery receipts	300.00	1,060.00	1,000.00	1,900.00	1,500.00	
4	· Field rent	60.00	0.00	0.00	0.00	180.00	
5	· Lengthsman scheme	0.00	0.00	500.00	444.00	0.00	
6	· Miscellaneous	0.00	0.00	0.00	1,248.25	0.00	
7	· VAT reclaim	250.00	0.00	1,440.00	1,440.42	925.00	
8	· Wayleave	13.17	13.17	13.17	13.17	13.00	
9	Parish Hall loan repayments	0.00	312.50	750.00	875.00	312.00	
11	TOTAL	13,128.17	15,396.09	17,458.17	19,678.06	16,805.00	
	Expenditure (including VAT)						
	a. Salary & Expenses:						
12	· Parish Clerk salary	4,104.08	3,552.24	3,600.00	3,608.16	3,608.00	
13	· Parish Clerk annual allowance	100.00	0.00	0.00	0.00	0.00	
14	· Travel expenses	70.00	0.00	0.00	0.00	0.00	
15	· Temporary clerk cover	0.00	253.50	0.00	0.00	0.00	
16	· HMRC PAYE	950.00	949.11	960.00	901.89	901.00	
17	Autela Pay roll	200.00	245.83	250.00	196.35	200.00	
	b. Training & Development						
18	· Training	300.00	343.50	350.00	525.00	350.00	
19	· Stationery & postage	100.00	75.98	50.00	144.47	150.00	
20	· Website provision	130.00	166.00	200.00	165.00	200.00	
21	· Insurance	250.00	213.01	215.00	210.32	210.00	
22	· Election expenses	1,600.00	0.00	100.00	109.49	0.00	
	c. Cemetery						
23	· Cemetery rates	205.00	226.06	264.00	264.13	280.00	
	d. Maintenance						
24	· Maintenance works	500.00	250.00	0.00	0.00	250.00	
25	· Grass cutting	2,500.00	2,370.00	2,300.00	1,550.00	1,860.00	
26	· Lengthsman scheme	2,000.00	1,200.00	1,500.00	840.00	2,000.00	
	e. Fees & Subscriptions:						
27	· Internal auditor fee	30.00	30.00	30.00	30.00	50.00	
28	· ICO registration	40.00	35.00	35.00	35.00	35.00	
29	· HALC/NALC membership fee	420.00	406.60	420.00	738.67	420.00	



30	· SLCC membership fee	60.00	0.00	0.00	0.00	0.00	
	f. Miscellaneous:						
31	· Charitable donations	0.00	50.00	50.00	0.00	50.00	
32	· Remembrance Sunday wreath	25.00	25.00	25.00	0.00	50.00	
33	· Sundry expenses	100.00	25.80	25.00	695.92	25.00	
	g. Special projects:						
34	· Neighbourhood development plan	100.00	0.00	0.00	0.00	2,000.00	
35	Parish Hall improvements	5,000.00	6,999.64	2,500.00	3,700.00	0.00	
36	Defibrillators -Little Cowarne	0.00	1,311.94	90.00	0.00	0.00	
37	Sparrington	0.00	2,037.00	135.00	135.00	200.00	
38	Pencombe	0.00	726.00	726.00	605.00	100.00	
39	Churchyard & Cem.	0.00	0.00	200.00	0.00	200.00	
40	Causey	0.00	0.00	200.00	150.00	200.00	
41	Winter mtce	0.00	0.00	350.00	0.00	350.00	
42	Community Projects						
43	TOTAL	18,784.08	21,588.21	16,010.00	16,659.42	13,689.00	
44	Difference: Income-Expenditure	-5,655.91	-6,192.12	1,448.17	3,018.64	3,116.00	

Reserve	Fund
Flood protection & recovery	5000
Winter maintenance & management	5000
General reserve	7183

There are no “Other Papers” for the June 2021 meeting



Pencombe Group
Parish Council

Pencombe Group Parish Council Other Papers

PENCOMBE GROUP PARISH COUNCIL 2020 ACTION TRACKER

Date of Meeting	Agenda Item	Reference	Action	Action Owner	Action Taken	Status
23/03/2021	PROW across school field and drainage of Hall steps	35/21 &36/21	Clerk to draft a letter to Pencombe School Governors	Clerk	Letter drafted and circulated for comment	Closed
27/11/2020	Road Safety in Pencombe	61/20	To establish if there is any good reason why the school gates cannot be left open outside school hours	Cllr. Harrington	This issue is on the agenda for discussion at meeting of 23 rd March 2021 having been deferred from the February meeting. 27 April This topic has been included also in the draft letter to School Governors	Closed
27/11/2020	Launching the NDP	59/20	Submit grant application to Locality	Clerk	24/11/20 In progress	Open
25/08/2020	AGAR Risk Assessment	36/20	Check position with insurers if churchyard wall is damaged	Clerk	Insurers believe that if identifiable third party damages the wall that party's insurance would be liable. If damage occurred but could not be attributed the situation is unclear. Insurers referred the matter to underwriters for a decision. UPDATE. If insurance is required for the wall it will have to be surveyed, then valued. A premium will then be settled, and Council could decide if insurance was justified. UPDATE 23/10/20 So far unable to find a surveyor and valuer able to take on the work. COVID delays given as reason. Will continue to search. 24/11/20 No further update. 23/2/2021 Following a resident's recommendation I have contacted David Symonds Associates who may be able to	Closed

					help with the survey 24/2/21 Council resolved that given the costs of the survey (£700+VAT) and the additional insurance premiums the risk was not worth the cost of management in this way and the action is closed	
25/08/2020	Lengthsman scheme/grass cutting	35.2/20	Ditch close to Little Cowarne church requires clearing	Chairman	September 2020. Cllr Legge undertook to check how the retaining fence at Upper House should be dealt with. 24/11/20 Cllr Legge offered to re-instate fencing. 23/2/21 Agreement on fence reached but work cannot yet be done due to wet weather	Open
25/08/2020	Finance	33.3/20	Payment from Herefordshire for Lengthsman scheme	Cllr Harrington	Clerk has contacted BB and will register PGPC for the current year OCTOBER 2020 . The clerk and chairman have started compiling the work program for submission to BBLP 24/11/20 Ongoing 23/2/21 Annual maintenance plan submitted to Herefordshire (BB)	Closed
25/08/2020	Finance	33.2/20	Outstanding invoice from May 2020 (£135) for ditching work at Sparrington Farm	Chairman	24/11/20 Now over 6 months old. Ongoing 26/1/2021 Unable to recover payment. Invoice cancelled	Closed
25/02/2020	Action Tracker	13/20	Road deterioration on Hollybush Lane close to junction with A417	Clerk	Clerk has been advised that road will be closed on 21 August for surface dressing. Position to be reviewed once that work is complete. SEPTEMBER 2020 Junction with A417 reported in need of re-surfacing. OCTOBER 2020 Update sought from Locality Steward 24/11/20 Response from Locality Steward suggests action will be taken.	Open

					<p>19/2/2021 Progress map shows potholes filled but road is still in a very poor condition.</p> <p>23/2/21 Reported to Cllr. Harrington that poor tracking reports makes management impossible. Have written to Cllr. H raising concerns and he has nominated Bruce Evans to help sort out the issues</p>	
27/08/2019	Parish Hall	280/19	Progress Right of Way discussion with Herefordshire Council	Chairman, Hall Trustees	<p>18 January 2020. Both the Parish Hall and Council have written to relevant authorities submitting that the footpath access to the Hall is properly re-instated. 18/3/21 Now part of Road Safety in Pencombe</p>	Closed

PENCOMBE GROUP PC - PLANNING CASES

Date	Planning case no.	Village	Brief description	Consent required	Date to Council	Closing date for comments	Date comments submitted	Decision	Appeal Date	Final Decision
12 May 2021	211915 /6	LC	Enclose existing utility/woodshed	Y	22 June 2021	8 July 2021				
7 May 2021	211839	P	Replacement dwelling at Grendon Court	Y	22 June 2021	8 July 2021				
7 Apr 2021	211403	P	2 storey & porch to 17 Springfield	Y	25 May 2021	4 June 2021	None			
15 Apr 2021	210714	LC	New agricultural building at Mill farm	PA	27 Apr 2021	N/A	None	Consent required		
14 Apr 2021	210874	B&W	Self-build retirement home	Y	27 April 2021	11 May 2021	None	Refused		
26 Mar 2021	210137	P	2 storey extn. To 1 Wakefield	Y	27 Apr 2021	28 Apr 2021	28 Apr 2021			
24 Feb 2021	210212	P	Pencombe School Retention of mobile classroom	Y	23 Feb 2021	24 Feb 2021	24 Feb 2021	Approved With conditions		
3 Feb 2021	210234	P	Non-material amendment to 203160	Y	N/A	N/A	N/A	Approved		
22 Jan 2021	210617	P	Approval of details reserved by conditions	Y	N/A	N/A	N/A	Approved		
8 Sept 2020	202962	LC	Land at the Three Horseshoes Certificate of Lawfulness	Y	26 Jan 2021	N/A	28 Jan 2021	Refused		
27 Oct 2020	202626	P	Change of use The Coach House,	Y	24 Nov 2020	26 Nov 2020	2 Dec 2020	Approved with conditions		
13 Oct 2020	203160	P	Replacement dwelling	Y	27 Oct 2020	16 Nov 2020	03 Nov 2020	Approved with conditions		
8 July 2020	202168	P	Replacement dwelling with detached triple carport and games room over	Y	25 Aug 2020	27 Aug 2020	26 Aug 2020	Refused		

Date	Planning case no.	Village	Brief description	Consent required	Date to Council	Closing date for comments	Date comments submitted	Decision	Appeal Date	Final Decision
28 Jan 2020	194295	P	Change of use The Coach House, Mr & Mrs Drew	Y	25 Feb 2020	N/A	N/A	Withdrawn		
27 Jan 2020	P20025 8	P	Agricultural building, Hennerwood Farm	Y	25 Feb 2020	5 March 2020	None	Approved with conditions		