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**PENCOMBE GROUP PARISH COUNCIL**  
**Councillors are duly summoned to attend a meeting of the Parish Council**

**Tuesday 23<sup>rd</sup> April 2019**

**Pencombe & Little Cowarne Parish Hall, 7.30pm**

- 227/19** To receive and consider apologies for absence.
- 228/19** To receive declarations of interest and written requests for dispensation.
- 229/19** To receive, approve and sign the minutes of the Ordinary Meeting of the Parish Council held on 26<sup>th</sup> March 2019.
- 230/19** To note updates on action tracker.
- 232/19** **Open session:**
- 232.1/19 To receive a verbal update from the Ward Councillor.
- 232.2/19 To receive queries or concerns by local residents on parish matters.
- 232.3/19 To receive a verbal update on the parish hall.
- 233/19** **Finance** – to receive an update.
- 233.1/19 To note HSBC bank balances and spend against budget.
- 233.2/19 To note income received/due.
- 233.2.1/19 Two EROB cheque payments at £130.00 each (plots 78 and 90).
- 233.3/19 To consider and authorise payments due;
- 233.3.1/19 Clerk's salary for April.
- 233.3.2/19 Clerk – for the purchase of x12 2<sup>nd</sup> class stamps at £6.96.
- 233.4./19 To note any payments made since the last meeting;
- 233.4.1/19 Direct debit – Cemetery annual non domestic rates bill from Hrfd Council at £226.06
- 233.4.2/19 HMRC – PAYE at £204.60
- 233.4.3/19 Autela – payroll services for Q4 at £47.00.
- 233.4.4/19 K. Hodges – purchase of x2 keys for the parish notice board at £10.80.
- 233.5 To consider quotations for works to the Parish Hall roof.
- 234/19** **To agree arrangements for the appointment of a new Clerk.**
- 235/19** **Planning applications** – to comment on applications for determination by Hrfd Council.
- 235.1/19 Application 191048...Stable block at Brooklands, Little Cowarne, Herefordshire, HR7 4RH... proposed conversion of redundant stable block into holiday accommodation.
- 235.2/19 Application P191214/F...Sparrington Farm, Pencombe, HR7 4SL...Proposed farm dwelling and garage.
- 235.3/19 Application P191113/PA7...Hennerwood, Pencombe, HR7 4SL...Proposed agricultural stock building.
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- 235.4/19    Application P174672/L...Hennerwood, Pencombe, HR7 4SL...Proposed removal of cement render, repair to oak framing and installation of lime rendered insulated panels to original walls and internal alterations.
- 236/19    Cemetery** – to receive a verbal update.
- 237/19    Lengthsman/Grass Cutting** – to receive an update
- 238/19    Defibrillators**
- 238.1/19    To note that a donation of £675.40 (cheque) has been received from XXX towards the purchase and installation of a defibrillator in Little Cowarne.
- 238.2/19    To agree the purchase and installation costs for the defibrillator at £675.40.
- 239/19    Agenda items for discussion at next meeting.**
- 240/19    To note the date of next meeting is 28<sup>th</sup> May 2019, 7.30pm.**