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Councillors are duly summoned to attend the next meeting of the Parish Council

7.30pm Tuesday 25<sup>th</sup> August 2020

Video meeting using Microsoft Teams. Members of the public and the media are welcome to attend this meeting which will be held using Microsoft Teams. The free application for Teams can be installed from the app store for your device.

To obtain a link to join the meeting please email the clerk using [clerk@pencombegrouppc.org.uk](mailto:clerk@pencombegrouppc.org.uk) at least 24 hours before the meeting.

## AGENDA

**26/20 To receive and consider apologies for absence**

**27/20 To receive Declarations of Interest and written requests for Dispensation**

**28/20 To re-appoint councillor office holders in lieu of annual meeting**

**29/20 To receive, approve and sign the minutes of-**

The previous ordinary meeting of 25<sup>th</sup> February 2020

The extraordinary meeting of 18<sup>th</sup> June 2020

**30/20 To note updates on the action tracker**

**31/20 Open session:**

31.1/20 To receive a verbal update from the Ward Councillor

31.2/20 To receive queries or concerns by local residents on parish matters

**32/20 To receive an update on the Parish Hall**

**33/20 Finance:**

33.1/20 HSBC bank balances & spend against budget

33.2/20 To note income received/due

33.3/20 To consider payments due-

**34/20 Planning applications/decisions:**

34.1/20 To comment on planning applications to be determined by Herefordshire Council

34.2/20 To note planning permissions by Herefordshire Council

34.3/20 To note planning refusals by Herefordshire Council

**35/20 Lengthsman Scheme/Grass cutting:**

35.1/20 To review the grass cutting contract with A C Garden Services

35.2/20 To consider work to be undertaken

35.3/20 To consider payment of invoices

**36/20 To carry out the AGAR governance risk assessment**

**37/20 Matters for discussion at the next meeting**

**Date of next meeting Tuesday 22<sup>nd</sup> September 2020**