

**PENCOMBE GROUP PARISH COUNCIL
Minutes of the Meeting of Pencombe Group Parish Council
held on**

Tuesday 28th June 2022 at 7.30pm in Pencombe & Little Cowarne Parish Hall

Councillors Present;

Cllr. W. Brazier, Chairman	Cllr. P. Hope
Cllr. D Legge	Cllr. C. Hadley
Cllr. S Davis	Cllr. S. Barrett

In Attendance: Ward Councillor John Harrington, Allan Drew Parish Clerk

Members of the Public: 3 members of the public attended

72/22 To receive: apologies for absence

All Councillors were present.

Mr Mottram sent his apologies.

73/22 To receive: Declarations of Interest and written requests for Dispensation

No written requests had been received. Cllr. Brazier made declarations of interest in connection with the donation to the Air Ambulance (78/22) and also in regards to the purchase of benches (80/22).

74/22 To receive and approve: the minutes of the ordinary meeting of 24th May 2022.

The minutes were agreed and signed by the Chairman.

75/22 Matters arising not otherwise covered in the minutes

The Clerk raised the following matters-

- Formation of a working group to progress the issues raised by residents at the Parish Meetings in May 2022. These issues included improving communication, tree planting, roles for Councillors and bulk purchase of PV cells for residents' properties. Council was keen to involve residents in progressing such issues and the Clerk would seek volunteers to form a working group. There was discussion about the "dog warden" initiative which had not yet progressed but could be one of the topics for the working group.
- The "Open Session" where local residents can ask questions and raise parish matters currently is towards the beginning of the agenda. The Chairman had suggested that if this session was towards the end of the agenda, it would give residents a chance to hear the business and raise any questions once they had heard the discussion. (It was mentioned that raising questions by residents other than in the Open Session was at the Chairman's discretion.) There was widespread support for this change to the agenda order and the Clerk undertook to make the change. Cllr. Harrington mentioned that he was happy to deliver his report also at the end of the meeting in the Open Session.

76/22 Open session:

76.1/22 *To receive:* a verbal update from the Ward Councillor

Cllr. Harrington reported that the Lengthsman grant which will run for five years (£250k/year match funded) has now gone through governance and applications should be possible in the next few weeks.

At next month's cabinet the final sign-off to enable phosphate trading is expected. Developers have been advised that credits will be available from July 2022. Phosphate strippers are being introduced by Welsh Water which will supplement the reed beds. The situation regarding the Frome at Bromyard was discussed and Cllr. Harrington would check the plan for Bromyard.

The core strategy update is progressing to "Place Shaping" and looks likely to focus future development in towns and Hereford. More development in the villages is less likely to be favoured than in the current core strategy although the strategy is currently at the consultation stage and no decisions have yet been taken.

76.2/22 *To receive:* queries or concerns by local residents on parish matters

None were received

77/22 *To receive:* an update on the Parish Hall.

Mr Mottram could not attend but had advised the Clerk that there was little to report on the Parish Hall, other than the Hall AGM would be held on 4th July. Cllr. Hadley, the Council representative on the Hall committee, could not be present so Council agreed that Cllr. Hope would take his place at the AGM.

78/22 *To receive:* a report from the Responsible Finance Officer

Bank Balances

Bank balances on 24/6/2022 were as follows-

Unity Trust current account £24554.12

Payments made since last meeting.

No.	Name	Amount £	Details
1	A M Drew	£337.45	Clerk's May salary
2	Parish Online	£45.00+VAT	Mapping services
3	DC Gardening Services	£600.00+VAT	Grass cutting
	TOTAL	982.45+VAT	

Payments for Authorisation

No.	Name	Amount £	Details
1	HMRC	£253.00	PAYE
2	School Donation	£30.00	Requested donation for use of school field
3	Information Commissioner	£35.00 pa	Direct debit requested
4	Eyelid Productions	£100.00	Annual website support
5	A M Drew	£337.45	June Salary
6	LOCALiQ	£172.00+VAT	Lengthsman notice in Hereford Times (Refund to Clerk)
7	Brunel Engraving	£25.00+VAT	Expedited delivery of tree planting plate (Refund to Clerk)
8	D C Gardening Services	£520+VAT	Grass cutting May 2022
9	The Defib Shop	£305+VAT	New battery for Pencombe defibrillator. (Refund to Clerk)
10	Stakes & Rails for Jubilee trees	£85.00	W A Brazier. Donation to Air Ambulance proposed
	TOTAL	1862.45+VAT	

On item 10 the Chairman declared an interest although he would not personally benefit from a donation to the Midlands Air Ambulance.

Council resolved that the above payments should be made.

The Clerk also commented that the pads and battery in the Little Cowarne defibrillator require replacement

79/22 Planning applications/decisions to be determined by Herefordshire Council.:

Updates/new applications

221463 Great Hegdon farm, Pencombe. Prior notification of a proposed new agricultural building for dry and safe storage for straw and fodder and machinery,. **Comments not accepted.** Cllr. Harrington updated the meeting that prior approval would not be required and the application had been agreed.

221751 Land at 3 Horseshoes, Little Cowarne. Certificate of Lawfulness for the residential occupation of the dwelling and detached garage approved under Planning Permission 153174 granted 3 February 2016 separately from the property known as The Three Horseshoes Inn on the basis that Condition 4 of planning Permission 153174 is unlawful, invalid and unenforceable.

Council discussed this application (the third application) which attempts to break the tie which exists between consent granted to 153174 and the adjacent Three Horseshoes Inn. In Council's view nothing had changed since the previous attempt to break the tie and the Clerk submitted the following comments-

"Pencombe Group Parish Council discussed application 221751 at its meeting on 28th June 2022. In essence Council's comments remain the same as when the applicant effectively tried to break the business tie using application 202962, in that the application does not satisfy the conditions listed in s191 of the Town & Country Planning Act 1990 (as amended). Additionally, it breaches Herefordshire Core Strategy Policy RA3. Council OBJECTS to this application which it believes should be refused"

80/22 Lengthsman Scheme, Grass cutting & PROW:

To receive: a verbal report on commissioning a new Lengthsman

The Clerk reported that the advert for a new Lengthsman had been placed in the Hereford Times both in the printed paper and on-line. He had also posted notices advertising the vacancy in the village notice boards. The closing date for applications is the 8th July 2022 and so far only one application has been received. This application, along with any others received, will be discussed at the July meeting and a decision made.

The Chairman reported that a tree survey in St John's Churchyard was now required and the last survey was carried out in 2012. Adrian Hope had carried out the 2012 survey and it was agreed that the Clerk would request a quotation from him.

To consider: any work currently required in the Group Parishes

Cllr. Hadley reported the broken salt box at Little Cowarne (opposite the phone kiosk). It is believed that hedge trimming caused the problem and Cllr. Harrington undertook to try to obtain a replacement. Subsequent to the meeting the Clerk wrote to Cllr. Harrington.

Cllr Hadley also reported a badly defective stile on a Little Cowarne footpath which was in need of replacement. (The location was not entirely clear). Again Cllr. Harrington undertook to try and source a stile from Herefordshire Council. If possible a gate would be preferred, but Cllr. Hadley undertook to fit the stile if that was what could be provided.

PROW

The Clerk reported that he had arranged a meeting for 5th July with the footpath officers – Rebecca Legge in Little Cowarne and Andrew Mottram in Pencombe – to discuss a PROW improvement program.

Parish Benches

The Chairman asked if there was any information on replacement benches and Mrs Barrett described a picnic bench made from recycled synthetic material. Prices ranged from £100-£600 depending on size. The Chairman described two wooden benches with cast iron ends available which he had reconditioned and the cost was £125 each. The anticipated life would be about 10 years and some residents thought that these might be more in keeping around the Church. The Clerk had inspected the benches and found them to be of good quality. The Chairman did not contribute to this discussion due to his having a pecuniary interest, but the remaining Councillors felt that the benches were a satisfactory purchase and resolved that they should be acquired.

81/22 Neighbourhood Development Plan

To receive: Plan to issue a Call for Sites

The Clerk explained that he was in a position to issue a "Call for sites" suitable for inclusion in the NDP. This involved advertising and writing to landowners so that all interested parties

knew that the call was being made. Under current Herefordshire policies only sites around Pencombe would be considered given the current restrictions on development in rural areas. However, with the Herefordshire Core Strategy currently under full review it would be prudent not to exclude any possible sites at this stage. Council agreed that the Call for sites should go ahead.

To receive: Final version of Vision, Aims and Options document.
Following a resident workshop in February 2022 the Clerk had taken all comments from the workshop and integrated these comments into the draft Vision, Aims and Options document written by Kirkwells. This was now the final draft document which Council approved and it would go forward into the draft NDP

82/22 Provision of a village car park.

To agree: Date for initial ZOOM meeting with Berrys to discuss changes to current car park plan

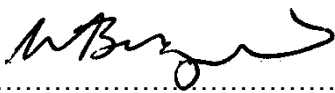
The Zoom meeting was agreed for Friday 15 July at 4pm.

83/22 Matters for discussion at the next meeting

The Clerk had received a note from Mr Nicholson asking that the Rattery Council material should be placed on the agenda. Councillors had the view that the Rattery information could form part of the discussions of the proposed working group.

The date of the next meeting is Tuesday 26th July 2022.

The meeting closed at 8.45pm

Signed: .....Chairman

Date: 26/7/2022